

**Minutes of a Meeting of Ilketshall St Andrew and St John Land Management
Company Ltd. Via Zoom on 4th January 2022 at 7 p.m.**

Present: Tim Bascy-Fisher (T B-F) (Chairman)
John Bodwell (JB) (Secretary)
Rod Apps (RA)
Gerald Godfrey (GG)
Roo Lee (RL)
Chris Roberts (CR)

1. Welcome and Apologies

1.1 The Chairman welcomed everybody.

2. Minutes of the Meetings of 30th November and 20th December 2021

2.1 The minutes of the meeting of 30th November 2021 were corrected. Item 9.2 should have referred to 'The Old Stores' not 'The Old Post Office Stores'.
With this proviso, the two sets of minutes were agreed and signed by the Chairman.

3. Matter Arising not elsewhere covered in the Agenda

3.1 Item 5.2, the hedging whips are now available and will be collected.

3.2 Item 8.2, both GG and Mike Frost have received the calculations of their hay-making acreage.

4. Finance

4.1 The current financial position showed total funds of £76571.63. Since the meeting on 30th November 2021, receipts for BPS 2021 and HLS 2021 have been received amounting to £12475.29. Payments have been made to JB for website maintenance and ICO annual fee, GG for hay-making 2021 and Brian Andrews (BA) for cutting paths, flailing and the like.

4.2 JB reported that the BPS payment was less than in previous years because of the 5% reduction but also because of revised RPA mapping. T B-F will endeavour to check that the reduced areas are correct.
Action: T B-F

5. Application for Extension of ELS/HLS Agreement

5.1 Further to the Board meeting on 20th December 2021, the application was sent off and a response is awaited from RPA.

6. Draft Management Plan 2022 - 2023

6.1 The Draft Management Plan 2022-2023 (DMP) had been previously circulated by RA. He asked for comments within the next seven days.
Action: ALL

7. LMC Website and LMC Promotion

7.1 CR reported that the website is up-to-date with the 'missing' minutes added together with details of work completed.

7.2 RL reported that in the last four weeks there had been 40 individual users accessing the website with 65 sessions of an average of 2min 46seconds each.

7.3 Adding videos in order to refresh the website was considered.

8. Winter Work Programme

8.1 Rotten access posts have been replaced at Blacksmith's and Holden's commons.

8.2 BA has improved the drainage at Blacksmith's corner and cleared the ditch near Holden's common in order to alleviate flooding there. Highways will be contacted asking if it's OK for the LMC to clear the pipe under the road at this point. Clearing this ditch resulted in cordwood being available and this was delivered.
Action: JB

I Signed 

Date: 11/04/2022

8.4 Further work includes:

- a) remove overhangs on paths and roads
- b) replace rotten access posts
- c) remove the ash tree at the wetland and the dead elm near the village sign
- d) gapping up at Great Common
- e) remove willows at Great Common pond

9. Issues

- 9.1 Commons security needs to be kept under review and money for court action will be ring-fenced.
- 9.2 The pond at Tithe Farm which was not shown to be within its curtilage in the planning permission but was included in the sale details has been confirmed to be part of the property by Oliver Derham. A decision on the pond by The Old Stores was deferred until the next meeting to allow T B-F to inspect it.
- 9.3 The ditch by June Hall's has been deepened and widened by persons unknown in contravention of the Management Plan. The matter will be raised at the next meeting of the Commoner's Association (CA). Action: T B-F, GG, RA
- 9.4 An oak tree is to be donated to the Parish Council by SCC as part of the celebrations for the Queen's platinum jubilee. Members were asked to think of a suitable site in the village for the tree. Action: All
- 9.5 RA will draft a letter to residents adjoining the commons for the Board's approval before commencing to contact those residents.
- 9.6 Lawnisation in front of properties at Beck's Green was discussed. It was felt that the issue would be best dealt with when the boundaries of those properties are agreed with the residents.
- 9.7 RA will contact the village hall to see if they are planning anything for the Festival of Suffolk celebrations. Action: RA
- 9.8 New plaques are to be installed onto roadside ROW fingerposts in the village, some of which are on the commons.
- 9.9 The CA has requested that a tree in memory of Chris Bromley be planted on Great Common. It was agreed that when it was available it should be planted by the LMC in a suitable place in the western boundary but no plaque should be appended.

10. Reserved Business

- 10.1 There were a number of items of reserved business.

11. Any Other Business

- 11.1 RA will contact Neema Binu and Juliet Hawkins with a view to arranging a talk on 'Ponds' to be given May/June this year.
- 11.2 The AGM to be held on 14th February will have to be via Zoom as per last year. Residents will be encouraged to write in with their comments on the DMP.

12. Date of the Next Meeting

- 12.1 The date of the next Board meeting will be on Monday 11th April 2022 at 7pm via Zoom.

There being no further business, the Chairman closed the meeting at 22.15 hours.

J Bedwell
15th January 2022