

**Minutes of a Meeting of Ilketshall St Andrew and St John Land Management Company Ltd. held at Ilketshall St Andrew Village Hall on 1<sup>st</sup> August 2023 at 7 p.m.**

Present: Tim Basey-Fisher (T B-F) (Chairman)  
John Bedwell (JB) (Secretary)  
Rod Apps (RA)  
Gerald Godfrey (GG)  
Lea Ingham (LI)  
Roo Lee (RL)  
Jack Poulden (JP)  
Chris Roberts (CR)

**1. Welcome and Apologies**

1.1 The Chairman welcomed everybody.

**2. Status of New Directors**

2.1 Nothing has been heard from Lovewell Blake since instructing them to carry out the work.

**3. Minutes of the Meeting of 25<sup>th</sup> April 2023**

3.1 The minutes of the meeting of 25<sup>th</sup> April were agreed and signed by the Chairman.

**4. Matter Arising not elsewhere covered in the Agenda**

4.1 Item 5.5, now that DEFRA has finalised the details of new funding schemes, T B-F will contact Tim Schofield. Sam Brown will be invited to attend the next meeting. **Action: T B-F, JP**

4.2 Item 7.2, Openreach will not take action unless a fault in the phone line is reported.

4.3 Item 8.1, the site in question was inspected recently and it was not considered to be a problem.

4.4 Item 8.2, the commons were too wet when equipment was available but by the time the commons were dry enough the equipment was no longer available. This was the first time that the overwintering areas have not been cut but nevertheless the issue will be revisited during the preparation of the DMP.

4.5 Item 8.3, the caravan in question is going to Greengrow but ownership of the car is unknown.

Residents will be contacted but if the car remains unclaimed it could be sold. **Action: RA**

4.6 Item 12.2, spraying of thistles may be necessary in 2024.

4.7 Item 12.3, the bench has yet to be installed.

**Action: T B-F**

**5. Finance**

5.1 The current financial position showed total funds of £73443. Since the last meeting there has been no receipts but there had been payments for a number of items which were detailed in the accounts that had been previously circulated.

5.2 The investment of £10,000 in a fixed rate bond has left the current account short of funds. It may be necessary to transfer money from the Santander Deposit account into the current account.

**Action: T B-F, JB**

5.3 Fixed Rate Bonds numbers 1 and 3 have been re-invested for one year at 4.7%.

**6. LMC Website and LMC Promotion**

6.1 CR reported that the website has been updated as and when necessary.

6.2 Tiagrace have offered an SSL Certificate to raise the level of security of the website for £15 per annum, this offer was accepted by the Board,

**Action: JB**

1 Signed 

Date: 16/10/2023

## 7. Hay Cut 2023

- 7.1 GG has completed cutting his areas which yielded 119 bales, slightly down on last year. Mike Frost has yet to commence on his areas.

## 8. Field Trip 2023

- 8.1 The field trip to Wakelyn's Farm was the eighth of such events and was attended by 24 directors and volunteers. It proved an interesting and informative visit although the meal provided was not to everybody's liking.
- 8.2 CR has already provisionally booked Raveningham for 2024.

## 9. Waste Exemption Certificate (WEC)

- 9.1 CR reported that the WEC, which allows burning at the site at Mill Common, has been renewed until August 2026.

## 10. Implementation of Management Plan 2023 - 2024

- 10.1 RA has not made much progress since the last meeting with the boundaries project except that final letters have been sent to those residents who have not responded, saying that the assumption is that they agree with the LMC's description of their property's boundaries.
- 10.2 Boundary problems have been identified in respect of Glebe Farm. LI agreed to contact her solicitor in order to ascertain her exact boundaries. **Action: LI**
- 10.3 CR suggested that the LMC should register an interest in the commons with the Land Registry. This topic will be discussed at the next meeting.
- 10.4 Brian Andrews is set to continue with cutting the permissive paths and Simon Topham will be strimming. Brian has been asked to carry out the late cut which will include the area at Beck's Green that GG was not able to cut.

## 11. Issues

- 11.1T B-F has yet to construct the proposed pedestrian access at Blacksmith's Common.

**Action: T B-F**

## 12. Any Other Business

- 12.1 CR said that the report of the latest pond survey contained some errors and has been returned to Juliet Hawkins for correction before it can be loaded to the website. It was agreed that there should be patch scraping at both Blacksmith's pond and The Mardle later in the year, GG said that he could deal with resulting spoil. **Action: CR**
- 12.2 RA will circulate a draft Newsletter based on the topics that he outlined in his e-mail of 27<sup>th</sup> July. **Action: RA**
- 12.3 The residents of Hawthorn Farm and Teddy's Lair qualify as Commoners as a result of land purchases. RA will draft letters to them from the LMC confirming that this is the case. **Action: RA**
- 12.4 It was agreed that some bramble patches should be restricted where they impact on the grassland. **Action: CR**

## 13. Date of the Next Meeting

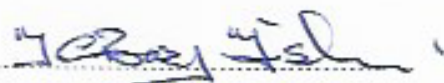
- 13.1 The date of the next Board meeting will be on Monday 9<sup>th</sup> October 2023 at 7pm in the Village Hall.

There being no further business, the Chairman closed the meeting at 22.10 hours.

J Bedwell  
4<sup>th</sup> August 2023

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Signed



Date

16/10/2023