

Minutes of a Meeting of Ilketshall St Andrew and St John Land Management Company Ltd. Via Zoom on 9th January 2023 at 7 p.m.

Present: Tim Basey-Fisher (T B-F) (Chairman)
John Bedwell (JB) (Secretary)
Rod Apps (RA)
Gerald Godfrey (GG)
Roo Lee (RL)
Chris Roberts (CR)

1. Welcome and Apologies

1.1 The Chairman welcomed everybody.

2. Minutes of the Meetings of 17th October and 28th November 2022

2.1 The minutes of these two meetings were agreed and signed by the Chairman.

3. Matter Arising not elsewhere covered in the Agenda

3.1 Item 9.1 CR had contacted Juliet Hawkins who is willing to undertake a pond survey in 2023 at a cost of £350 plus mileage. It was agreed that she should carry out such a survey.

4. Finance

4.1 The current financial position showed total funds of £81410. Since the last meeting there has been the receipt of the second interim BPS for 2022 and the 2022 H.L.S money. Payments have been made for haymaking, website maintenance, digger hire and a tree survey.

4.4 There are outstanding payments for work carried out by Simon Topham and for padlocks.

4.3 It was agreed to invest a further £10,000 in a fixed rate bond.

Action: JB

5. Draft Management Plan 2023 - 2024

5.1 Three areas of the DMP needed to be addressed. These were a) Lawnisation, b) Overwintering Areas and c) Costs.

5.2 The section on 'lawnisation' will be re-phrased to indicate that the topic is an issue of concern to the LMC.

5.3 Overwintering areas will remain the same as in previous years except there will be an additional area on Blacksmith's Common, the size of which will be decided between GG and T B-F.

Action: GG, T B-F

5.4 It was agreed that the costs in the DMP will allow for one man/day to be devoted to spraying of thistles as they need to be controlled. Only part of any one common will be treated at a time so that access to a common is not denied. The costings presently in the DMP were accepted and it was not felt that a strict budget was necessary although costs would be kept under review.

5.5 The DMP will be revised in the light of these discussions and circulated.

Action: RA

6. LMC Website and LMC Promotion

6.1 CR reported that the website has been updated as and when necessary. He had requested a second gallery to be created to hold photographs of before and after works were carried out and this amendment was in the process of being implemented. RL reported that there had been eight constant users and eighteen sessions of short duration.

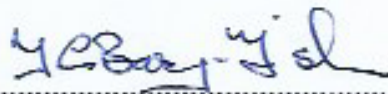
7. Winter Work Programme

7.1 Patch scraping of two ponds had been carried out on 2nd November.

7.2 Brian Andrews is currently completing the roadside flailing in accordance with the MP.

7.3 Winter work will include cutting of sallows and overhanging branches.

1 Signed



Date

25/04/2023

8. Issues

- 8.1 RA has written to owners of twenty properties adjoining the commons asking if they agreed with their property boundaries as shown on the Land Registry documentation. Eight forms had been returned and reminder letters will be sent where there has been no response. If no response is then received, a further letter signed by the Chairman and tracked by Royal Mail, will be sent saying that the LMC assumes that these owners are in agreement with the Land Registry data. **Action: RA**
- 8.2 Joe Griffin and RA carried out survey on 4th November to identify those trees on common land that posed a danger. The results of this survey have been circulated. Very few trees gave cause for concern and those that do will, as far as possible, be dealt with by volunteer work parties. It was agreed that this exercise should be repeated every four years. **Action: CR**

9. Reserved Business

- 9.1 There were a number of items of reserved business

10. AGM 20th February 2023

- 10.1 Directors representing the Parish will be appointed at the Parish Council meeting on 6th February. Nominations will need to be received by the end of January so a newsletter inviting residents to apply needs to be distributed around 21st January. The newsletter will contain topics such as Tree Survey, Winter Work, Finance, Thistle Spraying, Pond Survey, Boundary Survey and AGM. This can be sent out via a mailshot with a similar mailshot being repeated closer to the AGM.
- 10.2 In an attempt to increase attendance there will be a free raffle and quiz which RL will organise. **Action: RL**

11. Any Other Business

- 11.1 There was no AOB.

12. Date of the Next Meeting

- 12.1 The date of the next Board meeting will be on Monday 17th April 2023 at 7pm in the Village Hall.

There being no further business, the Chairman closed the meeting at 21.53 hours.

J Bedwell
12th January 2023

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Signed

JCB

Date

25/04/2023